**V**of**A**

**Parish Council**

28 February 2022

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 8 March 2022**

**Time: 7:30pm**

**Venue: Witchampton Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this meeting (to have been made 24 hours before meeting)?
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes –** to approve and adopt the minutes of the Parish Council meeting held on Tuesday 8 February 2022 (pages 4 - 7).
7. **Dorset Councillor(s) Report**
8. **Highways** (previously Verges) – update and action.
9. **Financial matters**
10. **Bank Reconciliation** – to note the cash book and bank statement dated 1 February reconcile.
11. **Asset Register** – annual review and confirm register.
12. **Payments** - for approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Mar | 547.84 | 0 | 547.84 | BACS |
| 2 | Chandler IT Services | Outlook issues | 40.00 | 0 | 40.00 | BACS |
| 3 | Rev S Allen | Fountain electric contribution | 8.97 | 0 | 8.97 | BACS |
| 4 | CT Mee | Bus shelters | 75.00 | 0 | 75.00 | BACS |
| 5 | HMRC | PAYE | 410.80 | 0 | 410.80 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Amount (£)** |
| Salaries | Jan | 547.84 |
| Hillmeadow Services | Burial ground gate | 700.00 |

1. **A) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/LBC/2022/00591 Malthouse Cottage Dark Lane Witchampton | Move kitchen to another room, adding utilities and associated alterations. Lighten beams in dining room. Remove stud wall between main bathroom and ensuite. |  |
| P/FUL/2021/05634 Land at Summer Hill, Gussage All Saints | Erect 1no. dwelling and form new vehicular access (sever land) |  |
| 3/21/1103/LB Magdalene Cottage, Hinton Martell | Swimming Pool to rear end of garden measuring 6m x 4m. Finished pool height will be level to existing ground with a depth of 1.3m |  |
| P/LBC/2022/00853 The Cottage Witchampton | Installation of temporary stairlift |  |
| P/HOU/2022/01103 Ryalls Cottage Gussage ~~All Saints~~  St Michael | Erect first floor side extension |  |

* Decision via email, as per Standing Orders, as between council meetings

1. **Planning Procedures –** discussion.
2. **Burial Ground Extension** – members to agree arrangement can be made to consecrate the ground to permit burials**.**
3. **Community Governance Review 2022** – members to discuss position as Dorset Council draft report recommends no changes to Vale of Allen Parish Council boundaries.
4. **Fly Tipping** – standing item for update and action.
5. **Ward Annual Meetings** – reminder to members to start planning for these in May. Halls should now be booked and Agendas ready to publicly advertise the meetings.
6. **Matters of information.**

**Ian Hanstead**

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Parish Clerk

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