**V**of**A**

**Parish Council**

29 March 2022

Dear Councillor

You are summoned to attend a **Meeting** of the **Vale of Allen Parish Council** to be held:

**Date: Tuesday 5 April 2022**

**Time: 7:30pm**

**Venue: Hinton Martell Village Hall**

to transact the following business:

**AGENDA**

1. **Recording, Photography, Social-Media –** applications tooperate this meeting (to have been made 24 hours before meeting)?
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting –** applications from members.
5. **Public participation session** (Formal meeting Suspended in accordance with Standing Orders) an opportunity for members of the public to raise issues of concern or interest.
6. **Minutes –** to approve and adopt the minutes of the Parish Council meeting held on Tuesday 8 March 2022 (pages 8 - 11).
7. **Dorset Councillor(s) Report**
8. **Highways** (previously Verges) – update and action.
9. **Financial matters**
10. **Quarter 4 Finances** – members to note the year-end figures.
11. **Annual Governance and Accountability Return 2021/22** – member to note the annual forms have been received for completion.
12. **Contractor’s Insurance Cover** – members to note that the current year’s public insurance certificate has been received from CT Mee.
13. **Payments** - for approval:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Details** | **Description** | **Net (£)** | **V.A.T** | **Total** | **Pay by:** |
| 1 | Salaries | Apr | 658.36 | 0 | 658.36 | BACS |
| 2 | Pennon Water Services | Hinton fountain | 78.60 | 0 | 78.60 | BACS |
| 3 | Normtec | Fingerpost (Crichel/GAS) | 1002.34 | 0 | 1002.34 | BACS |
| 4 | CT Mee | R&B seat | 13.00 | 0 | 13.00 | BACS |
| 5 | CT Mee | Manswood seat/grass | 49.00 | 0 | 49.00 | BACS |
| 6 | CT Mee | Manswood field | 12.00 | 0 | 12.00 | BACS |
| 7 | CT Mee | GSM info sign | 12.00 | 0 | 12.00 | BACS |
| 8 | Expenses | Qtr 4 | 138.45 | 1.13 | 139.58 | BACS |
| 9 | Witchampton village hall | Hall hire 2022 | 100.00 | 0 | 100.00 | BACS |

Over £100 payments since last meeting – to note:

|  |  |  |
| --- | --- | --- |
| **Details** | **Description** | **Amount (£)** |
| Salaries | Mar | 547.84 |
| HMRC | PAYE | 410.80 |

Use of Company Debit Card – to note:

|  |  |  |
| --- | --- | --- |
| 23 Mar | Planning application for burial ground extension | £259.00 |
| 29 Mar | Plans for planning application | £21.00 |

1. **A) Planning Consultation** – to provide comment where necessary:

|  |  |  |
| --- | --- | --- |
| **Address** | **Proposal** | **Comment** |
| P/LBC/2022/01253 & P/HOU/2022/01252 - Hinton Cottage Hinton Martell \* | Rear extension to dwelling to replace existing extension. (Revised scheme following extant planning and listed building approvals 3/19/1905/HOU and 3/19/1906/LB) | Support  \* sympathetic to the building and provides improved/more useful inside layout  \* NOTE - site plan show building footprint as a rectangle shape, whereas the works plan show an 'L' shape  \*NOTE - suggest, because of Dark Skies, that integral blinds fitted to roof light as opposed to fitted ....as latter can easily be removed. |
| P/FUL/2022/00950 - Higher Farm House  Long Crichel \* | Part demolition of existing agricultural barn. Conversion, alteration, and extension of existing agricultural barns to 3 No. dwellinghouses. Erection of bin store with associated parking and landscaping. | Support  \* good use of unused buildings  \* suggest integral blinds to any skylights due to Dark Skies (as fitted ones can easily be removed and defeat the objective  BUT  \* reports indicate bats and a resident owl with no management plan to accommodate these  \* continued development will result in a historical loss of such buildings |
| P/HOU/2022/01133 - Highview  Lawrence Lane Witchampton \* | Conversion of stable building to games room & installation of stove flue | Support  \* storage to usable space  \* can't see any impact on neighbours  Suggest - Ideally the flue terminating at the ridge, as this would have a more subtle visual appearance but that’s an aesthetic opinion! |
| P/FUL/2022/01010 -Land West of New Manor Farm Emley Lane Hinton Martell \* | Erect 2 no. dwellings and associated parking | Object   * Insufficient allowance for car parking (ref Dorset’s car parking standards) * Overdevelopment of a small plot that is species rich in wildlife * Documents riddled with errors * Ecology report for a different scheme and not relevant to this application * Biodiversity plan not relevant as it makes reference to two garages (old application) * Visitors forced to park on Emley Lane or corner of main street * suggested access unlikely to be used, as shorter and direct via Emley Lane |
| APPEAL P/FUL/2021/00163Land adjacent to Upton Cottage Plantation Farm Salisbury Road Tarrant Hinton | Erection of 1 no. dwelling | Decision to be made at meeting |

* Decision via email, as per Standing Orders, as between council meetings

**B) Burial Ground –** members to note that the burial ground planning application has been submitted.

1. **Planning Procedures –** proposal to amend the parish council’s process on planning applications.
2. **NALC Survey** - member to consider what services NALC should consider for a response to their survey.
3. **Community Governance Review 2022** – further to Dorset Council’s response, member to decide on a way forward.
4. **Fly Tipping** – standing item for update and action.
5. **Ward Annual Meetings** – reminder to members plan for these in May. Halls should now be booked and Agendas ready to publicly advertise the meetings in near future.
6. **Matters of information.**

**Ian Hanstead**

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Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 07496 257762 [voapc@outlook.com](mailto:voapc@outlook.com)