

# VALE OF ALLEN PARISH COUNCIL

2 December 2020

Dear Councillor

You are summoned to attend a Virtual Meeting of the Vale of Allen Parish Council to be held:

**Date: Tuesday 8 December 2020**

**Time: 7:30pm**

**Venue: On-line**

to transact the following business:

## AGENDA

1. **Recording, Photography, Social Media** – operable this meeting?
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting** – applications from members
5. **Public participation session** (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
6. **To approve and adopt the minutes of the Parish Council meeting** –
  - (a) held on Tuesday 3 March 2020 (pages 1389 – 1394)
  - (b) held on Tuesday 28 April 2020 (pages 1395 – 1396)
  - (c) ratify, for official records, decisions made during the National Pandemic Emergency 23 March to 30 November 2020 (pages 1397 – 1420)
6. **Financial matters**
  - a. To note Finance Working Group minutes – 12 November 2020
  - b. Recommendations of FWG for full council to:
    - i. Approve current Register of Assets
    - ii. Approve Financial Risk Assessment
    - iii. Approve Draft budget 2021/22 – draft to be subject to public comment via our website. (NB ratification of budget to full committee in early January 2021)
    - iv. Note Earmarked funds financial position
    - v. Note 2020/21 budget spend on 31 October and likely position at 31 March 2021
  - c. Bank balance reconciled against cash book as at the bank statement of: 8 March, 7 April, 10 May, 7 June, 7 July, 9 August, 7 September, 7 October, 8 November 2020
7. **Committee** – to note minutes of:
  - a. Personnel Committee
  - b. Recruitment of Councillor Committee
8. **Matters of information**

*Ian Hanstead*

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Parish Clerk

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