

# VALE OF ALLEN PARISH COUNCIL

27 January 2019

Dear Councillor

You are summoned to attend a Meeting of the Vale of Allen Parish Council to be held:

**Date: Tuesday 4 February 2020**

**Time: 7:30pm**

**Venue: Witchampton Village Hall**

to transact the following business:

## AGENDA

1. **Recording, Photography, Social Media** – operable this meeting?
2. **To receive apologies for absence**
3. **Declarations of interest in matters on this agenda**
4. **Dispensations to participate in a meeting** – applications from members
5. **Public participation session** (Standing Orders Suspended) an opportunity for members of the public to raise issues of concern or interest
5. **To approve and adopt the minutes of the Parish Council meeting** – held on Wednesday 8 January 2020 (pages 1376 – 1382)
6. **Matters arising from the minutes and Outstanding Actions table**
7. **Dorset Councillors' report**
8. **Parish Clerk's report** – see attached list
9. **Planning applications for consideration** – see attached list
10. **Dorset Council planning decisions** – see attached list
11. **Other planning matters**
  - a. **Other** – Dorset Council approvals
  - b. **Witchampton Possible Development** – standing item
12. **Financial matters**
  - a. Approval and signing of invoices for payment – see attached list
  - b. Payments received – see attached list
  - c. Bank balance reconciled against cash book as at last bank statement 7 January 2020. This 3 month period verified by Cllr Mitchell
  - d. Precept 2020/21 – applied for 13 January
  - e. VAT Refund – paid by HMRC 17 December
13. **Burial Ground Applications**
14. **Correspondence**
  - a. **East Dorset Citizens Advice** – thanking council for grant
  - b. **Dorset & Somerset Air Ambulance** – thanking council for grant
15. **Matters of information**

Yours sincerely

Ian Hanstead

Parish Clerk

The Willows, Gussage St Michael, Wimborne, BH21 5HX 01258 840634 [voapc@outlook.com](mailto:voapc@outlook.com)

## 8 Parish Clerk's Report

- a. **Website** - Notification of Future Diary Dates for the website
- b. **Witchampton Burial Ground extension** – update
- c. **Name badges**
- d. **CiLCA – professional training for Clerks**
- e. **Our website**

## 9 Dorset Council Planning Applications for Consideration

<b>Application No:</b>	<b>Location</b>	<b>Proposal</b>	<b>Type</b>
3/19/2086	2 Cashmoor, Gussage St Michael	<p>Demolish existing block of 4no garages and erect a detached double garage with utility room and roof storage</p> <p><b>Deadline before meeting.</b> <b>Decision –</b> <b>It was Resolved to OBJECT</b> This is the third consultation response and little has changed. The Parish Council is still unhappy because:</p> <ul style="list-style-type: none"><li>* roof too high</li><li>* potential to create separate self-contained dwelling. Interestingly a quick Google search showed that even without the dormer windows, the 'storage' space is bigger than the minimum size that would make a conversion to living space viable</li><li>* out of character with rest of row of similar houses</li><li>* height of proposed structure is out of scale</li><li>* the frontage does not tie into anything (e.g. the line roof line is not consistent with the current single storey roof line, and therefore will not be aesthetically pleasing of existing development)</li></ul>	HOU

## 10 Dorset Council Planning Decisions

<b>Application No:</b>	<b>Location</b>	<b>Decision</b>
3/19/2392	Brook Cottage, Witchampton	Tree work <b>No Objections Raised</b>
3/19/1906 & 3/19/1905	Hinton Cottage, Hinton Martell	Extend roof line of extension on first floor to original building thus creating the space for construction of a first-floor bathroom. In addition, install French doors on the ground floor of the extension <b>Granted</b>

## 11 Other Planning Matters

Application No:	Location	Proposal
3/20/0074	Michaelmas Cottages, Witchampton	G1 - Norway Spruce x 3: Fell

## 12 Financial Matters:

### 12a Payments for authorisation

	Details	Amount (£)	V.A.T	Payment Total	Cheque No:	Or BACS
1	Ian Hanstead – Clerk’s salary Feb	357.15	0	357.15		Yes
2	Normtec (GSM fingerposts)	1200.00	0	1200.00		Yes
3	GSMCHA (hall hire)	10.00	0	10.00		Yes

### **Payments over £100 issued from last meeting:**

	Details	Amount (£)	V.A.T	Total
1	Ian Hanstead – Clerk’s salary Jan + expenses Qtr 3	626.64	0	626.64
2	HMRC	267.80	0	267.80
3	East Dorset Citizens Advice	100.00	0	100.00
4	Dorset & Somerset Air Ambulance	100.00	0	100.00

### 12b Payments received

	Details	Amount (£)
1	HMRC VAT Refund	314.91
2	Burial DN 30 Jan	336.00

## 13 Burial Ground Applications

Type	Ref	Details for consideration
Interment of body	2019/010	DN resident at Manswood. <b>Agreed</b> under Parish Clerk’s delegated authority